PEOPLE OF ACTION PLANNING TOOL FOR ROTARY CLUBS

Club name	Who are the champions and leaders?	From whom do we need buy-in?	Who needs regular updates?
Rotary Club of XYZ	Co-chairs: Mary Smith and Paul Harris	Club Board, Club Members, Park Governing Body, Neighbors	Club Board and Members, Park Governing Body, Neighbors
Describe-	 How will you include Rotary Brand focus: Express clear Rotary club identification Build pride for members Inform the public & community about the project/event Inform public & community about the club 	 How will you include Membership focus: Attract prospective members Engage current members Build connections & friendships 	 How will you include Foundation focus: Increase participation in projects Share impact Encourage giving Provide recognition Celebrate! Attract future partners & donors
Rotarian at Work Day April 27, 2019 Local park for rehab & clean up	 Promote to City Public works as Rotary service project Share widely on social media and other media in advance Create signage using your club Rotary logo Wear Rotary apparel or create "community" awareness of Rotarians with special T shirt Create short video to share of project results—or use Facebook Live Provide Rotary club brochures at event—list of those who want more information People of Action photo of event posted on social media and your website to tell the story of the day 	 Get all members excited & on board! Members invite families and friends Invite other clubs to participate Invite Interact/Rotaract/Alumni Invite other community volunteers Invite/ include city officials & neighbors to participate Promote event well in advance Include & thank everyone in celebration picnic at end of the day Keep a log of participants for follow-up and invite them to a club meeting 	 Use district grant funds & promote as Foundation funded project Ask for corporate sponsors for financial match/support Have sponsors attend event Share Foundation info at celebration picnic at the end of the day Share total giving of the club thru FB Share impact of project via social media and other media Provide for community donations for playground equipmentFoundation project in the future

